

COVID-19 Policy pertaining to the school year August 2020 - August 2021

BYCC Academy would like outline the COVID-19 protocols and procedures.

1. No parents will be allowed to enter the daycare building at any time. Drop off is from 8:30 - 9:00 and pickup is from 4:00 - 4:30. If you arrive before or after these times please call the office at 7029018383 and a staff member will be out to assist you. Please stay in your car and wait patiently.
2. Temperatures will be taken of all children before they enter the building. Please leave your child in the car and a staff member will be there to take your child. We also ask parents to turn off their air conditioning when temperature is being taken to ensure a proper reading.
3. Classrooms are being sanitized and cleaned daily and children and staff are practicing frequent hand washing.
4. Staff members wear masks and their temperatures are also taken.

We expect parents to be responsible and to let us know if your child or any member of your family have symptoms or have been tested positive for COVID-19. Obviously this information will remain confidential. This is to ensure the safety of the BYCC Academy.

If you, your child, a member of your family or someone you have been in contact has contracted COVID-19, you will need to self quarantine at home for 14 days and your child will not be able to attend school. Before readmitting your child, we will need a doctors note confirming that your child is in good health and exhibits no symptoms of COVID-19.

BYCC Academy always follows the Health Department, and if a COVID-19 case should occur, we will contact the health department and with their guidance, we will act accordingly. If we feel the need to close the premises, we will let the staff and parents know that a case has happened (without disclosing names) and close for the safety of all concerned. During this time the premises will be professionally cleaned and sanitized per SNHD standards, and staff and families monitor for any symptoms.

Regarding the tuition policy for COVID-19 closures, parents will be responsible to pay up to a total of **10 business days** if we are closed during the time period of August 2020 - August 2021.

Please sign below to show you have read and agreed.

Name of Parent/Guardian

Signature of Parent/Guardian